



To: CSBS Junior faculty

Re: CSBS Junior Faculty Research Leave Award

Date: October 26, 2011

The College of Social and Behavioral Science is pleased to announce a Junior Faculty Research Leave Award for the academic year 2012-2013. The purpose of this award is to assist young scholars in their pre-tenure years by providing a concentrated period of time during which they can engage in research to advance their careers. The award is a one or two academic semesters of leave that is free from classroom teaching and academic administration.

Applicants must be full-time, salaried faculty members without tenure in their second to fifth year pre-tenure, and must not have been proposed for tenure prior to the application deadline, November 30, 2011. Applicants in their second and third year of service at the time of their application will be given preference over applicants with more than three years of service. No person who has previously received an award will be eligible for a second award. Faculty members are expected to consult with their department chair about the timing of leaves to ensure the best use of the opportunity and to be consistent with the faculty members' teaching and other obligations.

Procedure of application:

- a. An application must be prepared that includes (1) the requested time and length of research leave, (2) a narrative description of the research project to be undertaken (please no more than one page), and (3) a curriculum vitae. Please prepare one document that contains all three components.
- b. The application shall be emailed as an attachment to the chair of the department by November 20, 2011.
- c. The chair shall make a recommendation (support or not support) and forward the application to Jessie Fan, Associate Dean for Research ([fan@csbs.utah.edu](mailto:fan@csbs.utah.edu)) by November 30, 2011.
- d. The CSBS college research advisory committee (consists of seven faculty members, one from each academic department) will review the applications and make a recommendation to the Dean.
- e. Applicants will be notified by the Dean's office by January 31, 2012.

Please contact Jessie Fan at [fan@csbs.utah.edu](mailto:fan@csbs.utah.edu) if you have any questions.