Utah Community Action

Are you passionate about helping others? Want to make a difference in someone's life? If you have good interpersonal and computer skills this is the job for you!

**$14/hour* **Multiple locations* **Morning & Afternoon shifts available*

The HEAT (Home Energy Assistance Target) Program helps low-income families with the cost of their utility bills during the cold winter months. We are looking for seasonal Part-Time HEAT Workers & Phone Center Staff (25 hours/week) as well as Full–Time HEAT Workers (40 hours/week). There are many positions available.

HEAT WORKER JOB SUMMARY & QUALIFICATIONS:

- Responsible for determining client eligibility, identifying energy savings, budget counseling and offering additional resources as needed.
- Part-time positions begin mid-September and end no later than April.
- Full-time positions begin mid-September and end no later than February.
- High school diploma required and 2 years of related experience preferred.
- Bi-lingual preferred.

PHONE CENTER HEAT STAFF JOB SUMMARY & QUALIFICATIONS:

- Responsible for answering client calls, offering quality customer service and making appointments.
- Position is part-time (20-25 hours/week), from mid-September to end of April
- High school diploma required and 2 years experience preferred.
- Bi-lingual preferred.

APPLY ONLINE AT www.utahca.org or

https://slcap.applicantpro.com/

Criminal background check, drug and alcohol testing is required. Valid driver's license and current automobile insurance is required.

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HEAT Worker
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